



*Extraordinary*  
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**PART I - Orders and Notifications by the Governor of West Bengal, the High Court, Government Treasury, etc.**

HIGH COURT  
APPELLATE SIDE  
CALCUTTA

**NOTIFICATION**

No. 1143-G -9<sup>th</sup> February, 2012— It is ordered by the High Court at Calcutta that with effect from the date of publication of the Notification in the Kolkata Gazette, the existing Chapter XIII A of The Rules of the High Court at Calcutta, Appellate Side be deleted and in its place, a new Chapter XIII A containing the following Rules be substituted :-

**Chapter XIII A**

1. Except as otherwise provided by the Rules under this Chapter, Rules 1 to 5, 17, 18, 20 to 22, 24, 26 to 30, 32 and 34 under Chapter XIII, shall apply mutatis mutandis in regard to issuance of photo copies/ computer generated copies.
2. Copies of all documents, whether certified or uncertified, including plaints, written statements, exhibits, maps, plans, petitions, affidavits, judgments, decrees and orders passed by this Court shall be available at the rate of Rs. 5/- a page either in the form of photo copy or computerized print subject to availability of such document in the central database. Further, a searching fee of Rs. 5/- shall be charged on each application for photo copy or computerized print copy if the records of the case be deposited in the Record Department.

Provided that one searching fee shall be charged for any number of copies taken from the same Record and included in the same Application.

3. I. On receipt of an application for copy, the Superintendent of the copying section or such Officer as may be deputed by the Registrar shall immediately requisition the relevant records. Upon such requisition, the relevant records shall immediately be sent to the requisitioning Officer and, if necessary, with the permission of the Learned Judge or Judges, as the case may be, of the Court where the records are lying. Upon receipt of the records, the Superintendent or the Officer, as the case may be, shall notify the charges for the copy applied for.
- II. Where the copy applied for is a Judgment, Decree or Order of this Court disposing of the main

proceedings, such copy shall include the full cause title of the proceeding in which such Judgment, Decree or Order has been passed.

- III. The Superintendent or the Officer, as the case may be, shall specify the document to be copied and when such document is a Judgment, Decree or Order of this Court, shall also specify the cause title of the proceeding in which such Judgment, Decree or Order has been passed.
- IV. In notifying the charges for the copies applied for, the Superintendent or the Officer, as the case may be, shall include such charges, the charges for the cause title at the rates mentioned in Rule 2 hereof (except the searching fee) when the document, the copy of which is applied for, is a Judgment, Decree or Order of this Court, separate sheet or sheets containing the complete cause title of the proceedings for which the copy is applied for shall be filed along with the application for copy, as specified in Rule 3(1) under this chapter.

Provided that the Superintendent or the Officer, as the case may be, shall certify that he has compared the cause title, furnished by the applicant, with the original in his custody.

4. The charges that may be notified shall be paid by Court fee stamps to be affixed on the first page of the copy and punched.
5. All copies shall bear the seal of the Court and shall be "certified to be a true copy" and be signed in full by an Officer authorized to do so by the Registrar. The Certifying Officer shall append to his signature the words "authorized under section 76 of the Indian Evidence Act, 1872 (Act I 1872)."
6. While delivering copy applied for, whether it is Judgment, Decree or Order, the following particulars shall be recorded on the back of the copy itself, and in the form given below :
  - i) Date of application for copy.
  - ii) Date of notifying charges.
  - iii) Date of putting in the charges in Court fee Stamps.
  - iv) Date on which the copy was ready for delivery.
  - v) Date of making over the copy to the applicant.

By order of the High Court,

**M.P. SHRIVASTAVA**  
*Registrar General.*  
*High Court, Calcutta.*