

IN THE HIGH COURT AT CALCUTTA

APPELLATE SIDE

TENDER NOTICE

No. 323 - R(Listing)

The 3rd February, 2015

On behalf of the High Court at Calcutta, Sealed Tenders/Quotations are invited for annual maintenance contract in respect of following items:

SL.	MACHINE MODEL/PART NO.	PRODUCT DESCRIPTION	HARDWARE MAKE	HARDWARE CATEGORY	QUANTITY
1	VH128PC	d5800S/E5200/67380/7rf INDIA	HP	SC-VISTA PC	200
2	GS917AA	HP L1710 17-inch LCD Monitor INDIA	HP	SC-VISTA MONITOR	200
3	NP040PA	500 VA UPS	UNILINE	500 VA UPS	200
4	CC366A	HP LaserJet P1008 Printer	HP	Mono Laser Printer	100
5	NP036PA	Dot Matrix Printer 136 Col.24 PIN	TVSE	DMP	90
6	DL 185 G5	Rack Mount Server 2U	HP	SERVER	10
7	CB368A	HP LaserJet P2015dn Printer	HP	Mono Laser Printer	2
8	CC372A	HP LaserJet M1522n MFP Printer	HP	MFD (Printer, Scanner Copier)	1
9	L1975A	HP Scanjet 8270 Document Flatbed Scanner	HP	SCANNER	5

10	NP036PA	PROJECTOR	HITACHI	PROJECTOR	2
11	CS1708A	USB KVM SWITCH 8 PORT RACK MOUNTABLE(FORM FACTOR: 1 U)	ATEN	8 PORT KVM SWITCH	2
12	CL 1000 M	Flat 17" TFT LCD monitor	HP	TFT	2

Terms & Conditions

1. Quotations should be submitted in the office of the Registrar (Listing), High Court, Calcutta, at the 2nd floor of the High Court Main Building on or before 20.02.2015 between 11.30 am and 3.30 pm on any working day and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post. The sealed tender will be opened on 23rd February,2015 at 3.30 pm in presence of the intending bidders or their authorized representatives in the above mentioned place.
2. Quotations should be submitted in sealed envelope with 323 -R(Listing) superscribed in it.
3. Rates should be quoted indicating price / unit and should be inclusive of all additional charges. Rates should include with spares and without spares both.
4. Suppliers are instructed to mention PAN no. in the quotation and copies of trade license and / or PAN etc. is to be submitted as and when to be asked. Conditional quotations will not be considered.
5. Willing suppliers submitting quotations should specify the address of its office and its Phone / Mobile no. for the purpose of quick communication in the event of urgency.
6. The reputed firms who are engaged in the business of the concerned product and who have executed such commercial orders are eligible to participate in the tender.
7. Documentary evidence in support of the said eligibility criteria must be furnished along with the tender.

8. The rate quoted by the bidders shall remain fixed for entire duration of the contract and will not be changed/enhanced on any account. All duties, taxes and other levies payable under the contract shall be included in the total price.
9. This Hon'ble Court may award the contract to the supplier whose Quotations has been determined to be substantially responsive and who has quoted the lowest evaluated price. **However, the Hon'ble Court is not bound to accept the lowest bid.**
10. The Calcutta High Court may accept the tender whose quotation will be determined to be substantially responsive and who will offer the lowest evaluated quotation price. However, the High Court is not bound to accept the lowest bid. Authorised dealers may get preference.
11. The preference will be given to those bidders who will provide Service Engineer/ Service Personnel to be stationed in the High Court at Calcutta
12. The High court reserves the right to accept or reject any quotation and to cancel the bidding process and reject all quotations at any time.
13. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

Registrar (Listing)