

**IN THE HIGH COURT AT CALCUTTA
APPELLATE SIDE**

**Notice Inviting Quotation
[No. PPC/06/N.I.Q/14-15]**

Quotations are invited from M/S Samsung India Limited, authorized dealers of M/S Samsung India Limited, reputed and reliable dealers/firms/concerns etc as well as the suppliers enlisted with this Hon'ble Court for supply of the listed consumables. Willing dealers etc must submit their Quotations, in sealed envelopes, to the undersigned following the **terms and conditions** appearing hereunder **within 13.5.2014**. Submission of Quotations by willing suppliers/concerns etc. will be construed as their acceptance of all such terms and conditions.

Date: 06.05.2013

Deputy Registrar (Accounts), A.S

LIST

Serial	Article	Description/Make/Type/Specification	Quantity
1.	Toner for Samsung SL-M3370FD	Original	2 (two)

TERMS & CONDITIONS

1. Quotations should be addressed and **submitted to Deputy Registrar (Accounts), A.S within 13.05.14 (between 12-00 and 15-00 hours)** and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. **Quotation should be submitted in a sealed envelope (sealed with shellac, not merely stapled, or closed with adhesive-tapes etc.) with 'PPC/06' superscribed in it.**
3. Rates should be quoted indicating price/unit and should be inclusive of all additional charges. **The quoted 'Rate' must be valid for 12 (twelve) months.**
4. If the quotation of any supplier, which is not enlisted with this Hon'ble Court, is selected, the concerned supplier may have to submit copies of such documents as Trade Licence and/or PAN etc as and when the Deputy Registrar (Accounts), High Court, A.S, Calcutta may direct.
5. Quotations submitted by such suppliers which are reasonably believed to have either supplied improper articles or engaged in irregular/unethical activities shall not be considered.
6. **Conditional quotations will not be considered.**
7. Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number for the purpose of quick communication in the event of urgency.
8. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
9. This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. **However, the Hon'ble Court is not bound to accept the lowest bid.**
10. The Hon'ble Court reserves the right to accept or reject any quotations and to cancel the process and reject any or all quotations at any time prior to the award of contract for any reason whatsoever, without ascribing any reason. In this regard, the decision of the competent Approving Authority will be final.
11. **Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description/make/type/specifications provided in the instant notice.** In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate.
