

eCourt Digital Payment User Manual

pay.ecourts.gov.in

ePay - eCourts Digital Payment pay.ecourts.gov.in













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1. Introduction

Website URL: https://pay.ecourts.gov.in is developed for the purpose of depositing various types of Amounts in the Court through online mode.

On the web site following four options are available.

- Court Fee
- Judicial Deposit
- Fine
- Penalty

Of the above four options, ePay Portal is integrated with Online Receipts Portal of the respective State (e.g., GRAS, eGRAS) for online Payment of Court Fee. To avail this facility the payer is required to have a net-banking account with any of the banks listed by the respective state government portals. Facility of Payment across the Bank Counter is also made available (with limited Banks) for those who do not have net banking account.

- This is a 24X7 facility and citizen can make the payment any time of the day.
- On-Line filling of single challan form facilitates minimum fields of the challan to be filled.

Challan generated from ePay portal is submitted by the litigant/advocate in the court along with the case filed. The challan is verified and defaced in the court by using CIS S/W so that the same challan is not used again for any other purpose.

2. Court Fee

Two options are provided to pay court fee

- Payment of Court Fee in **New Case** Use this option if case is not registered.
- Payment of Court Fee in **Existing Case** Existing case can be searched by CNR number, Case Number and Filing number
- View previously paid Court Fee Transactions
 User can view his /her own transactions using View Previous Transaction option

2.1 New Case

Payment of Court Fee in New Case

Select State, District, and Establishment.

Enter Party Name Amount of Court fee, Remarks, Mobile Number.

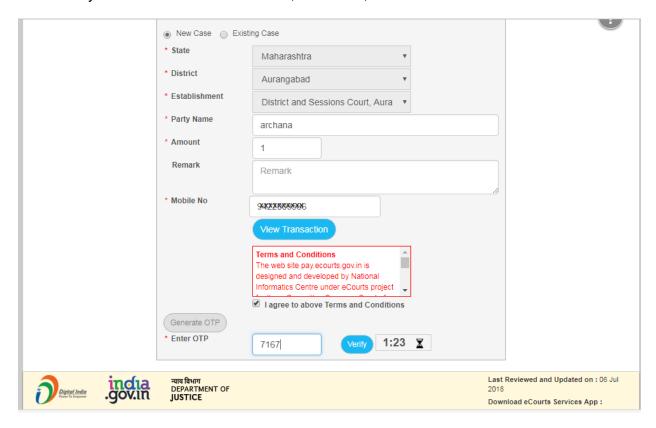


Figure 1 : Court Fee - New Case

- Select the check box for "I Agree to above Terms and Conditions."
- Click on Generate OTP and an OTP will be received on your mobile.
- Enter OTP within 2 Minutes of OTP generation and click on 'Verify' button.
- User can regenerate the OTP after 2 minutes.

- After verification, page of the Online Payment Portal for the respective state will be displayed.
- Select Bank for Internet Banking and click on 'Proceed for Payment'.



Figure 2: Court Fee - GRAS page

GRN number will be generated.

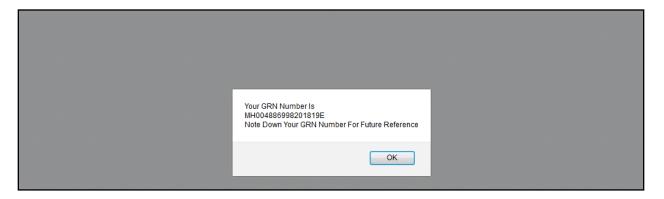


Figure 3: GRN

Note the GRN Number Generated (for future reference).

o Click 'OK'.

User will be redirected to Bank Site.

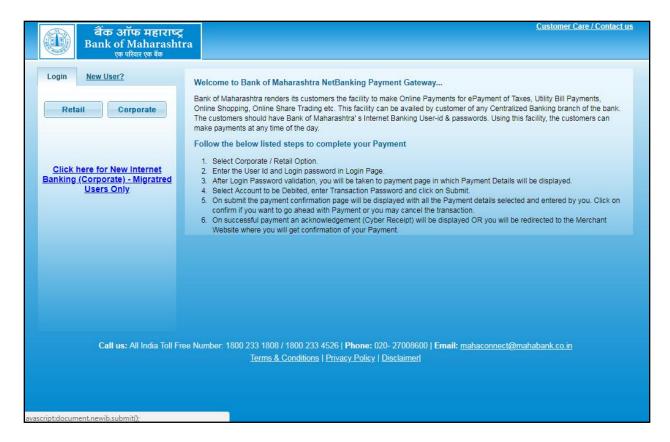


Figure 4: Bank Page

After payment, Transaction successful message with **Print Acknowledgement** will be displayed. Click on **Print Acknowledgement** to view e-Challan.

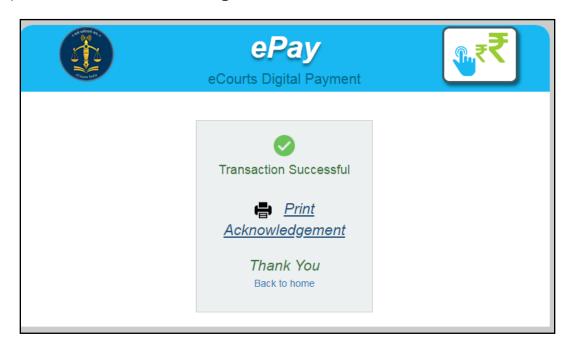


Figure 5: Successful transaction - Print Acknowledgement

e-Challan

MTR Form							LAN Number-6						
GRN	MH0049	655234201819E	BARCODE	11 11 11			III D	ate	10/08/2018-13:28	:40 F	orm ID		
Department District And Sessions Court					Payer Details								
Judicial Stamps					TAX ID (Case No.)								
Type of Payment Court Fees Collected in Stamps IGR						PAN No.(If Applicable)							
Office Name DIST AND SESSIONS COURT AURANGABAD						Full Name archana							
Location	n A	URANGABAD				İ							
Year 2018-2019 One Time					Flat/Block I	No.	1						
Account Head Details Amount In Rs.					Premises/Building								
0030034801 Court Fees Stamps			1.00	Road/Stree	t								
						Area/Locali	ty	Τ					
						Town/City/	District						
						PIN				4	1 1	0	0 5
						Remarks (Party Details)							
						Amount In	One R	Rupee	s Only				
Total					1.00	Words							
Payment Details BANK OF MAHARASHTRA						FOR USE IN RECEIVING BANK							
Cheque-DD Details				Bank CIN	Ref. No.).	02300042018081058296 003275798						
Cheque/	DD No.					Bank Date	RBI Dat	te	10/08/2018-13:30	21	Not Ve	erified	vith RBI
Name of Bank					Bank-Branch			BANK OF MAHARASHTRA					
Name of Branch					Scroll No. , Date Not Verified with Scro			Scroll					

Figure 6 : eChallan

2.2 Existing Case

Court Fee can be paid in existing case by using CNR Number /Case Number/Filing Number.

2.2.1 Procedure using CNR Number

- Enter 16 digit CNR number to search existing case
- Select Party Name, Amount of Court fee, Remarks, Mobile Number Enter Mobile Number
- Select check box, to accept terms and conditions.
- Enter OTP within 2 Minutes of generation of OTP and click on 'Verify'.
- After verification, GRAS (Government Receipt
- Accounting System) page will be displayed.

Further process remains same as explained above for New Case Number

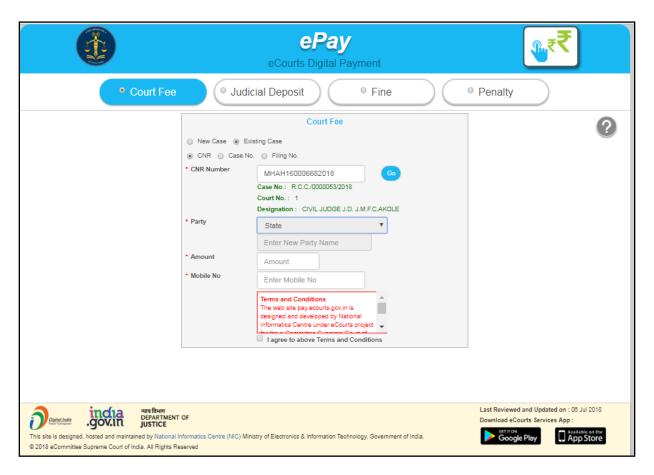


Figure 7: Court Fee - Existing Case

2.2.2 Procedure using Case Number

- Select Option Case Number.
- Select Case Type, Case Number, Year. Enter 'Go'.

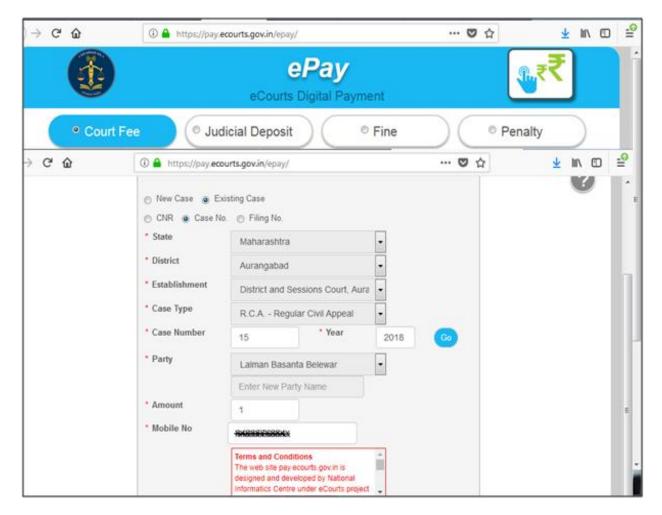


Figure 8 : Court Fee - Existing Case

- Select Party Name, Amount of Court fee, Remarks, Mobile Number Enter Mobile Number
- Select check box, to accept terms and conditions.
- Enter OTP within 2 Minutes of generation of OTP and click on 'Verify'.
- After verification, GRAS (Government Receipt
- Accounting System) page will be displayed.

Further process remains same as explained above for New Case Number.

2.2.3 Procedure using Filing Number

Same procedure as Case Number

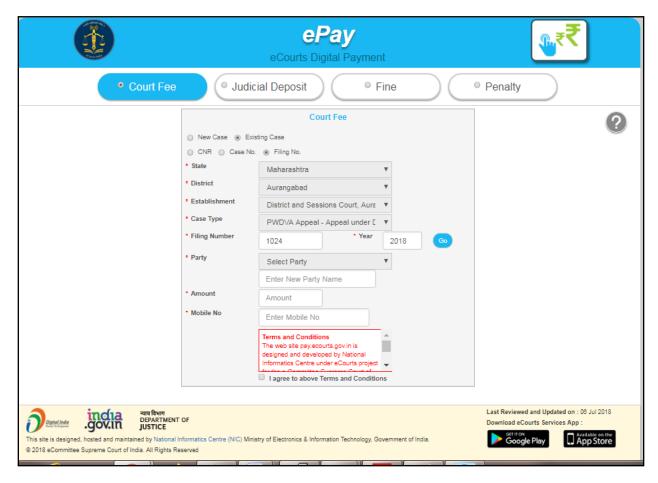


Figure 9 : Court Fee - Existing Case

2.3 View Previous Transactions.

User can view their previous transactions by entering Party Name and Mobile number

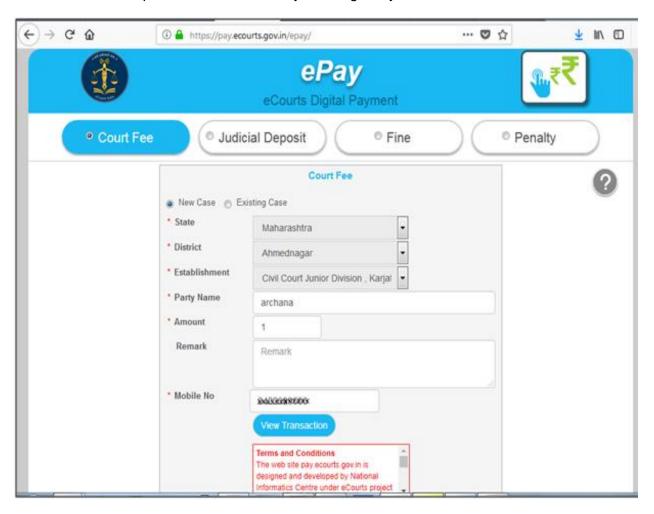
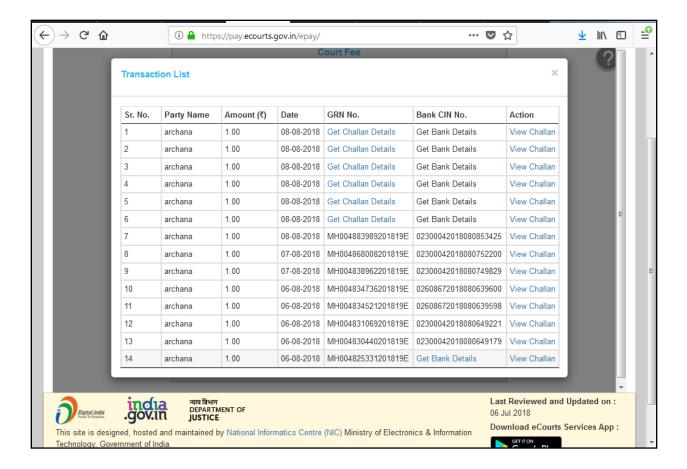


Figure 10 : Court Fee - View Previous Transactions

View Transaction button will be enabled, after clicking on it, list of previous transactions will be shown as follows:



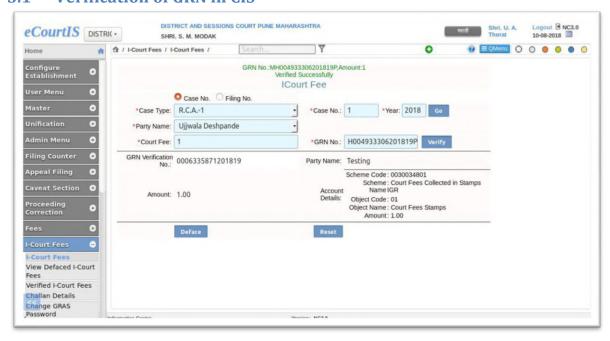
All successful and failed transactions are shown in the list. If any transaction is not successful and GRN no. is not generated then 'Get Challan Details' hyperlink will be enabled, which on clicking will fetch Challan details from Online Payment site. Once Challan details are fetched 'Get Bank Details' link will be enabled to fetch details from respective Bank.

Once Challan details and Bank details are available then one can view the Challan by clicking on 'View Challan'

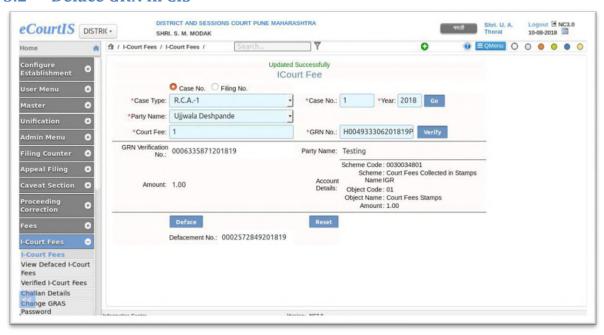
3. Verification and defacement of GRN in CIS

Challan generated from ePay portal is submitted by the litigant/advocate in the court along with the case filed. The challan is verified and defaced in the court by using CIS S/W so that the same challan is not used again for any other purpose.

3.1 Verification of GRN in CIS



3.2 Deface GRN in CIS



3.3 Defaced eChallan

