

High Court At Calcutta In The Circuit Bench At Jalpaiguri

NOTICE INVITING QUOTATION

[PPC/CB/JPG/10/N/N.I.Q/02.12.2023]

Sealed rates are invited from all willing suppliers for supply of the items stated below:-

On-demand purchase of UPS Battery 650 Watts (Make: Exide)

<u>Item Name</u>	<u>Quantity</u>	<u>Specifications</u>
<u>UPS Battery 650 Watts</u> <u>(Make: Exide)</u>	More or Less 30 UPS Batterys as Specified	Make: Exide, 650 Watts, for Desktop PC UPS, Warranty: 1 year

for office use in all Departments and Courts at the Circuit Bench of Calcutta High Court at Jalpaiguri, following the terms and conditions appearing hereunder, on or before **12.12.2023**.

The selected vendor will be expected to deliver the goods within 24 hours of communication of work order, with Tax invoice for payment.

Date: 02.12.2023

Sd/-
Deputy Registrar,
Circuit Bench of Calcutta High Court
at Jalpaiguri

TERMS & CONDITIONS

- Quoted rates per unit will remain valid for Six months from the date of Work Order.
- Rates should be submitted along with a copy of PAN and GST registration addressed to the "Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri, Near Jalpaiguri Town Railway Station, Post-Jalpaiguri (Sadar), Pin-735101, West Bengal" on or before 12.12.2023 upto 4:45 p.m. on any working day and should be properly signed and stamped. The Hon'ble Court will not take responsibility for delay, loss or non receipt of quotation if sent by the post. The sealed envelopes will be opened on 13.12.2023 at 02:00 p.m.
- Rates should be quoted taking into account the description, make, type, specification and anticipated consumption of the articles for which rates have been invited.
- Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
- If the rates of any supplier, who is not enlisted with this Hon'ble Court, is considered, the concerned supplier may have to submit copies of such documents as Trade License and/or PAN etc. as and when the Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri may direct.
- Conditional rates will not be considered.
- Willing supplier submitting rate should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.

(Contd.)

- Canvassing on the part of a supplier submitting quotation will render to cancellation of his quotation.
- This Hon'ble Court may award the contract to the supplier whose rate has been determined to be substantially progressive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. The Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.
- Willing suppliers submitting rate should know that the articles to be supplied may have to be delivered to the office of Circuit Bench of Calcutta High Court at Jalpaiguri as per instruction of the Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri.
- Upon selection of rate, concerned supplier would have to supply articles the selected rate strictly according to the description / make / type / specification provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate.

The selected bidder would have to supply the item(s) “on-demand basis” within 24 hours of communication.