

IN THE HIGH COURT AT CALCUTTA
Appellate Side

NOTICE INVITING QUOTATION

[PPC/03/N/N.I.Q/17-18]

Sealed quotation, are invited from Dealer/ Sub dealers who are '**Specifically Authorised**' by the manufacturer(s) of the Brands mentioned below, for supply of the following articles in the Appellate Side Establishment of this Hon'ble Court during the period **01.07.2017 to 30.06.2018**. Willing participants must carefully read all the terms and conditions.

Last date for submission of quotation is **26.06.2017**.

Date: **12.06.2017**

Deputy Registrar (Accounts), A.S

ARTICLE WITH DESCRIPTION/ BRAND(S)

<u>SL No</u>	<u>Item Code</u>	<u>Articles</u>	<u>Brand</u>
<u>1.</u>	A-4 Type I (Printing purpose)	White un ruled paper (A4 size 210mm x 297 mm) of thickness 75 GSM	JK Copier
<u>2.</u>	FS Type I (Printing purpose)	White un ruled paper FS size 215 mm x 330 mm) of thickness 75 GSM	JK Copier
<u>3.</u>	A-3 Type I (Printing purpose)	White un ruled paper of thickness 75 GSM	JK Copier

TERMS & CONDITIONS

1. Quotation must be **submitted in the office of Assistant Registrar VI** on or before **16-00 hours of 26.06.2017**. No quotation, even if complete, irrespective of whether hand-delivered or sent by Post etc., will not be received after 16-00 hours of 26.06.2017.
2. **Quotation must be accompanied with (a) Copy of PAN & VAT of the participant, (b) Color information brochure with detailed specification of the product offered and the same should be properly signed and stamped.**
3. **The rate(s) should be quoted inclusive of all taxes, charges, levies, if any & the period of warranty offered must also be mentioned.**

A. PAYMENT:

1. The concerned office shall make payment to the selected supplier within 90(ninety) working days subject to the availability of fund and approval.

B. GENERAL:

1. Canvassing by any participant, in any form, will render its disqualification.
2. The Hon'ble Court reserves the right to reject any quotation of a participant whose past performance has been held unsatisfactory and/or which has been delinquent and/or which has been negligent in performing duties thereby jeopardizing the interests of the Hon'ble Court, and in this regard, the decision of the issuing authority will be final.

3. The Hon'ble Court may issue Purchase Order in favour of any such participant whose quotation is valid and complete, and whose quotation/offer has been reasonably regarded as substantially approvable. In this regard, the decision of the Ld Purchase Committee will be final.
 4. The Hon'ble Court may cancel the instant process at any point of time without ascribing any reason whatsoever.
 5. Subsequent to issuance of '**Purchase Order**', the selected participant shall have to strictly adhere to the -'Clause 2'.
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