

IN THE HIGH COURT AT CALCUTTA
Appellate Side

NOTICE INVITING QUOTATION
[PPC/24/N /14-15/DR (A/C)]

Sealed Tenders are invited from all interested and otherwise firms/companies/individuals etc. for procurement of one **'thermal paper fax machine preferably Panasonic KXFT 981'**

Willing participants must read the Terms & Conditions of the instant Notice carefully. Submission of quotation will be construed as their acceptance of all such Terms & Conditions.

The last date for submission of Quotations is **14.01.2015**.

Sd/-
Deputy Registrar (Accounts), A.S

06.01.2015

TERMS & CONDITIONS

A. SUBMISSION & ELIGIBILITY:

1. Quotation must be submitted in sealed envelopes (gala sealed not merely closed with adhesives / adhesive – tapes, stapled etc.)
2. Quotation must be submitted in the office of Joint Registrar (General Administration) A.S within 4 P.M of 14.01.2015. No quotation(s) whether hand delivered or sent by courier/ post .etc. will be received after 4 P.M of 14.01.2015.
3. Such firms/companies which are either **'Authorized'** by the Manufacturer, or which are adequately **experienced** in providing satisfactory maintenance of identical system(s)/service in related field will be considered eligible to participate in the instant process. Willing participants hence must enclose valid 'Authorization' of the named manufacturer or adequate proof of required experience along with their quotation.
4. Copy of **PAN** and adequate proof of **SERVICE TAX REGISTRATION** must also be enclosed with quotation.
5. Rates should be quoted inclusive of all taxes, charges, levies, if any, etc., and must include probable cost of all spares etc. that may be required during the tenure of 'Comprehensive A.M.C.'

B. Additional SUBMISSION & ELIGIBILITY:

- a. Canvassing in any form will render disqualification.
 - b. This Hon'ble Court may cancel this process at any point of time without ascribing any reason whatsoever.
 - c. This Hon'ble Court may award contract/issue Work Order in favour of such participant who's Quotation will be regarded as substantially responsive and reasonably approvable. The Hon'ble Court is not bound to accept the lowest quote, and may cancel any Quotation on valid grounds.
 - d. Rates of repairing should be quoted inclusive of all applicable taxes, charges etc.
 - e. Participants must clearly mention its office-address/correspondence-address and contact number(s) [telephone / mobile / fax etc.].
-