

**IN THE HIGH COURT AT CALCUTTA  
ORIGINAL SIDE  
Notice Inviting Quotation  
[C.A.G. NO. 247]**

**Sealed quotations**, containing rates, are invited from all interested and otherwise eligible service-providers for **‘Spares & Service Maintenance’ of one Wep Printronix Line Speed Printer** being model no. P7-500 following the **‘Terms & Conditions’** given hereunder.

Before submission of quotation, willing participants must: -

- i) Make a **proper inspection** of the aforesaid printer ; AND
- ii) Collect from the Assistant Registrar, Cash Department, O.S. a **draft-copy of ‘Spares & Service Maintenance Agreement’**.

Submission of quotation by any interested participant will be construed as its acceptance of the ‘Terms & Conditions’ as well as the draft-‘Spares & Service Maintenance Agreement’. The **last date for submission of quotation is 19.02.2015**.

S/d- C. Mukhopadhyay

**Dated the 11<sup>th</sup> February, 15**

**Assistant Registrar (Cash), O.S.**

**TERMS & CONDITIONS**

1. Quotations should be **submitted to the Assistant Registrar (Cash), O.S. on or before 19.02.14 (between 11 a.m. and 4 p.m.)** and should be **properly signed and stamped**. This Registry will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Quotations should be submitted in a **sealed envelope with C.A.G. No. 247 dated 11.02.15 superscribed in it**.
3. Rated quoted should **be inclusive of all** applicable charges, taxes, duties and levies.
4. If the quotation of any willing participant, who is not enlisted with this Hon’ble Court, is selected, the concerned participant may have to submit authenticated copies of such documents viz. Trade License, VAT, Service Tax Regn., PAN, as and when the Competent Authority may direct.
5. **Conditional quotations will not be considered.**
6. Enlisted and/or willing service providers submitting quotations should specify the address of its office associated with phone and/or mobile and/or fax number for the purpose of quick communication in the event of urgency.
7. **Canvassing quotation will be liable to summarily rejection.**
8. This Registry may award work order to interested and/or eligible service provider whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. **However, this Registry is not bound to accept the lowest bid and also reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.**

9. Willing participants should know that, if their quote is selected and approved by the competent Approving Authority of this Hon'ble Court, they will have to **bear the charges, if any, for preparation of relevant documents** and execution of the 'Spares & Service Maintenance Agreement'.