

**IN THE HIGH COURT AT CALCUTTA  
APPELATE SIDE**

**NOTICE INVITING QUOTATION  
[ No- CMP/01/2014-15 ]**

Sealed Quotations, strictly in the format prescribed at **Annexure 'A'** to the instant Notice, are invited from reputed Furniture Dealers/Manufacturers/Stockists with adequate experience of supplying furniture to Government offices/Courts/Public Sector Undertakings etc, as well as from the enlisted suppliers of the Court.

Willing participants shall quote unit rate (inclusive of all taxes, charges etc.) of the listed furniture (details at Annexure-A), keeping in mind that such listed furniture may be supplied **to any District Headquarter in the State of West Bengal within 29.03.2015.**

Willing participants must also carefully read the Terms & Conditions of the instant Notice carefully and must strictly adhere to those. Submission of Quotation by any participant shall be construed its acceptance of all such Terms & Conditions.

Quotations must be submitted within **12 noon of 25.03.2015.**

Date: 20.03.2015

Sd/-  
**Assistant Registrar – VI, A.S**

**TERMS & CONDITIONS**

1. Quotations must be submitted in **sealed envelope ( 'gala'-sealed, not merely stapled, or pasted, or closed with adhesive tape )** superscribed 'PPC/\_\_\_\_' and should be dropped at the Quotation Box in the Chamber of Assistant Registrar-VI.
2. The **Last Date** for submission of Quotations in **25.03.2015 (12 noon)**. No Quotations, whether hand-delivered or sent by courier/post etc, will be received after 12 noon of 25.03.2015.
3. Such participants who are not enlisted suppliers of this Hon'ble Court, but are reputed Furniture Dealers/Manufacturers/Stockists must furnish adequate and satisfactory proof of experience in supplying furniture to Government Offices/Courts/P.S.U.s etc.
4. All participants **must enclose copies of PAN Card** along with their Quotation.
5. Willing participants shall quote rate per unit (inclusive of all taxes, charges etc.) of the listed furniture, keeping in mind that such listed furniture, in such quantities as the Hon'ble Court may deem required, may be supplied **to any District Headquarter in the State of West Bengal within 29.03.2015.**
6. **For the sake of official convenience, the Hon'ble Court may issue Purchase Order in favour of such participant who has quoted the lowest Total Cost.**
7. Canvassing, in any form, will render disqualification.
8. Address and Contact Number(s) of the participants must be clearly mentioned in the Quotation.
9. The Competent Authority of this Hon'ble Court may cancel the process at any time without ascribing any reason whatsoever.
10. Further, the Hon'ble Court is not bound to accept the lowest quote, and may award contract to any such participant whose offer will reasonably be held to be substantially responsive. In case the Hon'ble Court deems it necessary to publish any communiqué in this regard, the same shall be notified in the Notice Boards of the A.S Establishment.

**ANNEXURE – A**

**Format of Quotation {Ref: N.I.Q No. \_\_\_\_\_}**

Name of the Participant: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Numbers: (Office) \_\_\_\_\_ (Fax) \_\_\_\_\_ (Mobile) \_\_\_\_\_

PAN of the Applicant (*enclose copy of PAN Card*) : \_\_\_\_\_

	<b>Item</b>	<b>Specification/Description</b>	<b>Rate per piece (inclusive of all taxes, charges etc.)</b>
1.	<b>Steel Almirah</b>	<b>Size: 1980mm(H) x 915mm(W) x 485mm(D); Made of prime quality CRCA (Cold Rolled Close Annealed) steel; Alkyd Amino Paint (either Grey or Wood Brown Colour); With 4 (four) shelves and 2(two) Lockers; Full Height Steel Hinged Door; Thickness: _____ gauge.</b>	
2.	<b>Wooden Table</b>	<b>Wooden table of the size 5' x 3' x 2.5' having three drawers on R.H.S and one cupboard on L.H.S, with sturdy foot-rest, made of CP Teak, complete in all respect with glazy polish.</b>	
3.	<b>Wooden Chair (Type-1)</b>	<b>Wooden armed office chair made of CP Teak, finished with sprit polish; Front leg 2"x2" turned, back legs 1-3/8" seat rails 2 1/2"x2 1/2", back top rail 2 1/2"x1" curved shape back slates 1 3/4"x7/8" middle rail 1 3/4" arms 7/8" thick and bottom rail 1 3/4", width of front of seat 22" width of back 19" of seat (including back legs, 18" height of arms 9" and height of back 38").</b>	
4.	<b>Computer Table</b>	<b>Length x Breadth x Height: 120 x 75 x 75 cm; Top made of Pre-laminated Particle Board and edge-banding with same colour PVC tape; Keyboard Pull-out Tray; With Drawer and Shelf fitted with necessary fittings such as wire / cable manager, auto closing hinges, stainless</b>	

steel handle,  
multipurpose lock,  
sliders, necessary  
bushes etc. with fully  
closed back panel;  
Wood finish.

5.

**Computer Chair  
(Adjustable-cum-  
Revolving)**

**Width x Depth x Height :  
725 x 725 x 1120;  
Seat- Single Seat 525 +/-  
25;  
Synchronic Tilt;  
With foamed  
(polyurethane foam) back  
and high-density  
cushioned seat, fixed,  
weather-resistant arm-  
rests made of black  
integral skin  
polyurethane reinforced  
with M.S Sheet;  
The pedestal is to be  
fabricated from 0.2 cm  
thick CR Steel, powder  
coated and fitted with an  
injection molded black  
polypropylene hub cap  
and 5 no.s twin wheel  
castors. (Castor wheel  
dia 5.0 cm).**

6.

**Wooden Chair (Type-2)**

**Wooden armless chair  
made of CP Teak finished  
with sprit polish. Front  
legs 2"x2" tapered, back  
legs 1 1/4" thick (curved),  
top rail and seat rail 1"  
thick, under framing 1 1/4"  
x7/8" slates 1"x3/8"  
sheet frame and shape of  
wood 1 3/4" thick seat  
slates 1 1/2"x1 1/2"x3/4  
back height 34" seat  
height 18", depth 18",  
seat front 18", width of  
back 16".**

	<b>Total Cost of the Entire Set: Rs _____ /-</b> <b>(Rupees _____ only)</b>
--	--

\_\_\_\_\_  
(SIGNATURE WITH DATE AND SEAL)