

IN THE HIGH COURT AT CALCUTTA
Appellate Side

NOTICE INVITING TENDER
[PPC/10/N/N.I.Q/15-16]

Sealed Quotations are invited from reputed concerns for supply of 1 (one) Photocopier with 2(Two) year On-site Warranty for Official use of this Hon'ble Court. The minimum required specifications are:

- ② *Minimum Speed: 25ppm(in A4 size paper, black & white)*
- ② *Memory: more than equal to 512MB*
- ② *Copy Resolution: More than 600x600dpi*
- ② *Print Resolution: More than 1200x1200dpi*
- ② *Zoom: upto 400%*
- ② *Scanner speed : More than equal to 45 ipm*
- ② *Paper size: A5 to A3, B4, B5, LS, LETTER*
- ② *With Duplex Automatic Document Feeder, Colour scanner, network-card inbuilt*
- ② *TWO Tray with Bypass. (2+1)*

Willing participants must carefully read the Terms & Conditions of the instant Notice. Submission of Quotation by a participant will be construed as its acceptance of all such Terms & Conditions.

The last date for submission of Quotations is 15.06.2015.
Sd/-

21.05.2015

Deputy Registrar (Accounts), A.S

TERMS & CONDITIONS

A. SUBMISSION & ELIGIBILITY:

1. Quotations must be submitted in **gala sealed envelopes with PPC/10/NIQ/15-16 superscribed on it (not stapled or taped)**
2. Quotations must be submitted **in the office of Assistant Registrar-VI, A.S between 11.30am to 4.00 p.m from 01.06.2015 to 10.06.2015.** No Quotations, whether hand-delivered or sent by courier/post etc, will be received after 4 p.m of 10.06.2015.
3. **Quotations must be accompanied with (a) copy of PAN of the participant, (b) colour information brochure with detailed specification of the product offered. (c) quotations should be properly signed and stamped, (d) quotations must contain Tender Specific Authorization from the OEM. (e) Quotations must be accompanied with copy of Trade License, Sales Tax /VAT Registration certificate, IT Return AY-2014-15, enlistment certificate etc., & other trade related document.**
4. Rates should be quoted inclusive of all taxes, charges, levies, if any, & period of warranty offered etc.

B. PAYMENT

5. Relevant rules and procedural formalities may require the Administration of this Hon'ble Court to move the Government of West Bengal for Administrative Approval

