

OFFICE OF THE DISTRICT JUDGE, SOUTH 24 PARGANAS, ALIPORE

NOTICE INVITING TENDER FOR SUPPLY OF OFFICE FURNITURE

Sealed tenders/quotations are invited from the reputed dealers / manufacturers / suppliers / S.S.I. Units / Co-operative Societies for supply of the following furniture for 2 (two) C.B.I Courts at Alipore, South 24-Parganas :

Sl.No.	Specification of the items	Quantity
1	Wooden Chair with high back and handle	2(Two)
2	Big wooden table with glass top and drawer	2(Two)
3	Writing table	2(Two)
4	Computer Table	2(Two)
5	Long wooden bench for sitting	4(Four)
6	Long wooden bench for writing	2(Two)
7	Steel almirah	4(Four)
8	Book shelves (6ft height standard office book shelves with at least 5 open racks)	2(Two)
9	Steel/wooden chair	30(Thirty)

Terms and conditions

1. The quotation is to be submitted in sealed cover, superscribing "TENDER FOR OFFICE FURNITURE OF C.B.I COURTS, ALIPORE" and shall be addressed to "**District Judge, South 24-Parganas, 18 Judges' Court Road, Alipore, Kolkata-700027**" and should reach this office by 15-03-2014 at 4:00 P.M, either through registered post, courier/speed post or by hand or personal delivery to this office. The quotations are to be properly signed and stamped. This Office will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
2. Rates should be inclusive of all applicable charges, taxes, duties and levies.
3. Quotations are to be accompanied by copies of Trade Licence and / or PAN etc.
4. Conditional quotations will not be accepted.
5. Willing suppliers submitting quotations should specify the address of its office and its Phone / Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
6. Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

7. This Office may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Authority is not bound to accept the lowest bid. This Office reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.
8. Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Office / Authority may take any or all such actions against the supplier as it may consider appropriate.
9. The date of opening of tender is on 17-03-2014 at 3:00 P.M.

District Judge
South 24-Parganas, Alipore