

IN THE HIGH COURT AT CALCUTTA
Appellate Side

NOTICE INVITING QUOTATION
[PPC/13/N.I.Q/14-15]

Sealed Quotations [strictly in the format provided hereunder at Annexure 'A'] are invited from all interested and experienced firms/companies/individuals etc. for hiring of vehicle (**non-AC Cars**) in both monthly hiring and casual hiring.

Before submitting Quotations, willing participants must read the Terms & Conditions of the present Notice carefully. Submission of Quotations will be construed as their acceptance of all such Terms & Conditions.

The last date for submission of Quotations is **14.7.2014** .

04.07.2014

Deputy Registrar (Accounts), A.S

TERMS & CONDITIONS

- A. **ELIGIBILITY:** All reputed and experienced firms/companies/ individuals etc. may participate in the process. However, participants must have to provide sufficient documentary proof of their experience on letting non-AC cars on hire at Government-approved rates.
- B. **LAST DATE:** No Quotations, irrespective of whether submitted by hand or sent by post/courier, will be accepted after **16-00 hours of 14.07.2014**. Copy of PAN and Trade Licence must be submitted with Quotation.
- C. **GENERAL:**
- i. Quotations must be submitted in sealed (**'gala'-sealed**) envelopes. Envelopes which are merely pasted with adhesives/closed with adhesive-tapes/stapled will not be considered and/or will be summarily rejected.
 - ii. Willing participants submitting Bids must provide written declaration, at the end of Quotation, that : ***"I do hereby solemnly declare that I have read & understood the terms of the Notice bearing number PPC/13/N.I.Q/14-15 dated 4.7.14, and I accept all such terms. If selected, I shall strictly adhere to all such terms and conditions, and in case of any subsequent default on my part or on the part of my nominated/appointed persons, the Hon'ble Court may take appropriate punitive actions."*** Quotations must be properly sealed, stamped and must have legible signature with date.
 - iii. Participants must specify the address(s) of their office(s) and/or residence(s) as well as Contact Number(s) [e.g Mobile, Telephone, Fax etc.] for the purpose of quick communication in the event of urgency.
 - iv. Rates must be valid for 12 (twelve) months from the date of the instant Notice.
 - v. Canvassing on the part of any participant will render cancellation of its Quotation.
 - vi. Competent Authority of this Hon'ble Court may cancel the process, in whole or in part, without ascribing any reason whatsoever.
 - vii. Cars offered should comfortably accommodate 4 (four) persons apart from the driver, and must be in good condition and road-worthy.
 - viii. Cars offered must have all necessary papers like R.C Book, up-to-date Tax Token and Registration Certificate, C.F, Pollution Certificate.

