

IN THE HIGH COURT AT CALCUTTA
Appellate Side

NOTICE INVITING QUOTATION

[PPC/8/N/N.I.Q/19-20] Dated: 24/05/2019

Sealed quotation(s) **with unit-rate(s) including G.S.T & other applicable taxes, if any.** are invited from otherwise eligible Dealer(s)/ Sub-Dealer(s) / reputed Concern(s) of the following articles for official use in the Appellate Side Establishment of this Hon'ble Court. Willing participants must carefully read all the terms and conditions. Submission of Quotations will be construed as their unquestioned acceptance of such Terms & Conditions.

Last date for submission of quotation is **11.06.2019**.

Date: 24.05.2019

Sd/-
Assistant Registrar (Ledger & Forms Sec.)
High Court at Calcutta, A.S.

ARTICLE WITH DESCRIPTION/ SPECIFICATION

<u>SL No</u>	<u>Items</u>	<u>Quantity</u>
<u>1.</u>	Plastic bucket, 15 lit	50 pcs
<u>2.</u>	Plastic mug, 1 lit	20 pcs
<u>3.</u>	Plastic mug, 2 lit	20 pcs
<u>4</u>	Broom stick	500 kg
<u>5</u>	Phool jharu	60 pcs
<u>6</u>	Liquid soap, floor cleaner, 5 lit jar	40 jar
<u>7</u>	Garbage bag, big size	7500 pcs
<u>8</u>	Odopic powder/ vim powder	100 kg
<u>9</u>	White duster, 3x3 ft	150 pcs
<u>10.</u>	Round mop	50 pcs
<u>11</u>	Revolving mop	50 pcs
<u>12.</u>	Bleaching powder	100 kg
<u>13</u>	Power, toilet cleaner, 300 ml	200 bottles
<u>14.</u>	Hose pie, 1" base	400 meters
<u>15.</u>	Jhul jharu	60 pcs

N:B: Participant(s) are requested to visit the office of Court Keeper, High Court at Calcutta for any quarry and samples before submitting the quotation.

TERMS & CONDITIONS

1. SUBMISSION OF QUOTATION:

- a) Quotation must be submitted in the Office of the **Assistant Registrar VI** on or before **16-00 hours of 11.06.2019**. No quotation, even if complete, irrespective of whether hand delivered or sent by post etc., will be received after 16-00 hours of 11.06.2019.
- b) Quotation(s) **must be** accompanied with self-attested copies of/ Nos. (I) PAN, (II) GST Registration Certificate, (III) Trade License etc.
- c) Participant(s) must clearly mention their Contact Address and Contact Numbers (Landline / Mobile).
- d) Rate(s) may be quoted in the following format:

<i>Srl</i>	<i>Item Type</i>	<i>Brand Offered if any</i>	<i>Unit Rate (Rate per unit)</i>

2. PAYMENT:

- a) The concerned office shall make payment to the selected suppliers within 90 (ninety) working days from the date of supply subject to the availability of fund and approval.

3. GENERAL:

- a) Canvassing in any form, will result in disqualification of the participant.
- b) The Hon'ble Court reserves the right to reject any quotation of a participant whose past performance has been held unsatisfactory and/or which has been delinquent and /or which has been negligent in performing duties thereby jeopardising the interests of the Hon'ble Court, and in this regard, the decision of the issuing authority will be final.
- c) It will be the right of the Ld. Appropriate Authority of this Hon'ble Court to select 'sample' on the basis of quality if required, In this regard, the decision of the such authority will be final.
- d) The Hon'ble Court may issue Purchase Order(s) in favour of any such participant whose quotation is valid and complete, and whose quotation/ offer has been reasonably regarded as substantially approvable. In this regard, the decision of the Ld. Purchase Committee will be final.
- e) Prospective participants must further take note that issuance of this Tender quarry does not necessarily mean that this Hon'ble Court is bound to purchase any particular quantity(s) of the listed article(s).
- f) The Hon'ble Court may cancel the instant process at any point of time without ascribing any reason whatsoever.