

IN THE HIGH COURT AT CALCUTTA

APPELLATE SIDE

Notice Inviting Quotation

(CM/46/19-20)

Memo no. 5055 CM

Dated: The 23rd December, 2019.

Quotations are invited from all suppliers/vendors for supplying of the articles which are categorized and described in the below mentioned **list**. Willing suppliers / concerns must submit their Quotations, in sealed envelopes, to the Assistant Registrar (Court Management) of the Appellate Side Establishment following the **terms and conditions** appearing hereunder on or before **02.01.2020**. Submission of Quotations by willing suppliers / concerns will be construed as their acceptance to all such terms and conditions.





Sd/-




Uttam Haldar


Assistant Registrar

(Court Management), A.S.

Date: 23.12.2019

NAME	PLACE	SPECIFICATION/ DESCRIPTION OF WORK	QUANTITY
Supply of new bread toaster	At the High Court Judges' Guest House at Bijan Bhawan, Salt Lake	Power: 1260 - 1500 w Type: 4 slice pop-up toaster Material: Stainless steel 1 year warranty 	02 (two)
Supply of new sandwich maker		Content: Prestige Sandwich Toaster with Fixed Sandwich Plate-Psmfs, Voltage: 230V; Wattage: 700W, Fixed sandwich non-stick plates, Easy to clean which makes your work simple, Comfortable front handle for convenience, Warranty: 1 year on product 	02 (two)
Supply of new spice grinder		Stainless steel made spice grinder, For more details contact the Caretaker, Bijan Bhawan, Salt Lake, 	01 (one)
Supply of new electric kettle		<ul style="list-style-type: none">• Features : Power indicator light that lights up as it begins to boil water and automatic shut-off after boiling ;• Voltage: 230V; Wattage: 1500W• i) Power - 1500 watts ii) Capacity - 1.5L iii) Material- Stainless Steel iv) Concealed Element• i)Automatic Cutoff ii) 360 Degree Swivel Base iii)Single Touch lid locking• 1 year warranty. 	04 (four)

Supply of new slicer machine		<ul style="list-style-type: none"> • Multipurpose chipser slicer with 12 different functions • Unique push function for chopping through hard vegetables and fruits with ease • Sturdy construction with stainless steel pile handle • High quality stainless steel blades • Large storage base for added convenience • Colour: Green and White, Material: Plastic and Stainless Steel • Package Contents: 1-Piece 12 in 1 Chipser Slicer. 	02 (two)
Supply of new electric grill machine		<ul style="list-style-type: none"> • Non-stick Steel Grill that comes with the package. Adjustable Height. Indicator Lights & 5 Level Adjustable Temperature Control Knob to Cook as per need. • Cool touch handles, Thermostat control, Drip Tray Included, Power: 2000W 	01 (one)
Supply of new chopper, cutter, whisker set		<ul style="list-style-type: none"> • Very good quality chopper, cutter and whisker set, • Material: stainless steel 	01 (one) set
Supply of new steel-made hand blender (big)		<ul style="list-style-type: none"> • 3 speed settings for a variety of recipes • Conic wide beaters • With quality stainless steel beaters • Optimal cable storage • Easy fitment of beaters • Warranty: 1 year warranty • Power: 200 watts; Operating Voltage: 220 - 240 volts 	01 (one)
Supply of new steel-made hand blender (small)		<ul style="list-style-type: none"> • Steel Rod, Rust Proof metal rod for hot/cold blending. The voltage is 230 volts and the RPM is 18000 rpm • Cord length : 1.2 m and Power 250 W • 1 years Warranty • 20 minutes blending of Hot & Cold Dishes • Removable blades for whisking & Whipping • Easy Clean, Wall bracket for easy storage 	01 (one)

		<ul style="list-style-type: none"> • Easy Single trigger operation • Includes: Hand Blender & Whisk 	
<p>Note: 1. all interested vendors/ concerns are requested to contact the Superintendent, High Court Judges' Guest House at Bijan Bhawan, Salt Lake, Kolkata for exact details of the above-mentioned articles. 2. successful vendor must supply the articles within 07 (seven) days of issuance of the work order, failing to which may attract appropriate action as per law. 3. If articles are not up to the quality or in tune with the requirement, this Hon'ble Court is not bound to accept the articles and subsequently the work order may be cancelled for supply of poor quality materials. 4. Rates to be offered including all charges.</p>			

TERMS AND CONDITIONS

1. Quotations should be **submitted to the A. R. (C.M.), A.S. on or before 02.01.2020 (between 11:00 A.M. to 16:30 P.M.)** and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of Quotations sent by post.
2. Quotations should be submitted in sealed envelope with **CM/46/19-20** superscripted in it.
3. Rates should be quoted indicating price / unit and should be inclusive of all additional charges.
4. Willing suppliers submitting Quotations should know that the Hon'ble Court may procure **such quantity of listed articles** as it may consider necessary, and that, supply of articles is to be made within such date as the Hon'ble Court may consider convenient and to the different sections / offices of Appellate Side Establishment of the Hon'ble Court as per instruction of the Deputy Registrar (Admn.) High Court, A.S. Calcutta.
5. Suppliers are instructed to mention PAN no. in the quotation and copies of trade license and / or PAN etc is to be submitted as and when the D. R. (Administration), High Court, A. S., Calcutta may direct.
6. Quotations submitted by such suppliers who are reasonably believed to have either supplied improper articles or engaged in irregular / unethical activities shall not be considered.
7. Conditional Quotations will not be considered.
8. Successful vendor/ agency is required to execute the work within 07 (seven) days of issuance of the work order.
9. Willing suppliers submitting Quotations should specify the address of its office and its Phone / Mobile no. for the purpose of quick communications in the event of urgency.
10. Canvassing on the part of a supplier submitting Quotations will render its Quotations liable to cancellation summarily.
11. This Hon'ble Court may award the contract to the supplier whose Quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. **However, the Hon'ble Court is not bound to accept the lowest bid.**
12. The Hon'ble Court reserves the right to accept or reject any Quotations and to cancel the process and reject any or all Quotations at any time prior to the award of contract for any reason whatsoever.
13. **Upon selection of Quotations, concerned supplier will have to supply articles strictly according to the description / make / type / specification / stipulated completion time (if any) provided in the instant notice.** In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions including cancellation of the *work order* against the supplier as it may consider appropriate.
14. **Vendors/suppliers are instructed to submit copy of valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017. Original copy may have to be produced if authority directs.**

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