

HIGH COURT, CALCUTTA
Mediation Centre
5, Council House Street, Ground Floor
Kolkata-700001

Tender Notice No. MED/MS/ 52 (Tender)/2020 Dated 01/02/2020
NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from the registered book sellers/suppliers/cooperative societies for supplying the following listed books of latest available editions in prescribed quantities for the official use at the Mediation Centre, High Court, Calcutta, 5, Council House Street, Ground Floor, Kolkata-700001.

Sealed quotations are to be submitted at the Office of the undersigned on or before the **12th February, 2020**.

The Mediation and Conciliation Committee, High Court, Calcutta, will not be responsible for any postal delay. Bids will be opened on **14th February, 2020 at 05:00 p.m. or soon thereafter** in the presence of the Tenderer(s) or authorised representative who wish to be present. For any query related to submission of proposal, applicant may contact to the undersigned at calhc.ms.mcc@gmail.com

Bids received after the due date and time will be summarily rejected.

The detailed specifications and terms and conditions are given hereinbelow.

Date : 01/02/2020

Sd/-
Member Secretary
Mediation and Conciliation Committee
High Court, Calcutta

Terms & Conditions

Sealed quotations are invited for supply of the following materials so as to reach the undersigned on or before the due date under the terms and conditions as stipulated below:-

1. **SUBMISSION OF TENDER :-** 1.1. Tenders should be sent in a sealed envelope. The envelope should be superscribed with notification number and date.
 - 1.2. Tenders shall be addressed to The Member Secretary, Mediation and Conciliation Committee, High Court, Calcutta, 5, Council House Street, Ground Floor, Kolkata-700001.
 - 1.3. The tenderers may at their discretion send the tenders by Registered Post Acknowledgement Due, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.
 - 1.4. In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.
 - 1.6. Tendere(s) must submit the photocopies of their trade license, registration certificate and/or copies of other related and relevant documents in support of their institution/concern/Society.
 - 1.6. e-mailed tenders are also acceptable.
2. **VALIDITY OF TENDERS:-** 2.1. The tenders shall remain open for acceptance for a period of 90 days of opening of tenders or till such period upto which the extension of validity is agreed to mutually. This may please be stipulated clearly in the quotation.
 - 2.2. All tenders without proper specifications where required, are liable to be rejected. It shall be in the interest of the tenderers that the offer is made in a complete shape for our consideration.

2.3. Quotation for each book should compulsorily specify the edition details of the book(s) quoted for supply.

2.4. Quotation may also be submitted for any or part of the required books.

3. QUANTITY DISCOUNTS/RATES:- The Hon'ble Mediation and Conciliation Committee, High Court, Calcutta will be at liberty to accept quotations with higher rate(s) in deserving cases.

4. TERMS OF PAYMENT:- All payments against accepted offer(s) will be made on satisfactory supply of all the quoted items/books, by account payee cheque/ bank transfer through the State Legal Services Authority, West Bengal.

5. RIGHT OF ACCEPTANCE:- The Hon'ble Committee reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

Details of the books to be purchased
(All of latest available editions)

Sl. No.	Book details	Publisher	Quantity to be supplied	Type
1.	Mediation -Practice And Law (The Path To Successful Dispute Resolution)	LexisNexis	Seventy five Copies	Hard Cover
2.	A.N. Saha's Code of Civil Procedure (three volumes)	Premier Publishing Company	Two sets	Hard Cover
3.	Constitutional Law of India, H.M. Seervai (3 Volumes)	Universal Law Publishing Co. Pvt. Ltd.	Two sets	Hard Cover
4.	Alternative Dispute Resolution: The Indian Perspective- Edited by Shasank Garg	Oxford University Press	Seventy five Copies	Hard Cover
5.	Principles of Law of Arbitration in India - Dharmendra Rautrey	Wolters Kluwer	Two Copies	Hard Cover
6.	DD Basu's Shorter Constitution of India (Set of 2 Volumes)	LexisNexis	Two Sets	Hard Cover
7.	Commercial Courts Act,2015 with 2018 amendment Act (Bare Act)	Universal	Seventy five Sets	Paper Back
8.	The Indian Contract Act,1872(Bare Act)	Universal	Three Copies	Paper Back
9.	The West Bengal Court Fees Act,1970 with latest Amendments(Bare Act)	Kamal Law House	Three Copies	Paper Back
10.	The Arbitration and Conciliation Act,1996 with latest amendment(Bare Act)	Universal	Three Copies	Paper Back
11.	The Companies Act,2013 (Bare Act)	Universal	Three Copies	Paper Back
12.	Taxmann's Companies Act with Rules (Bare Act)	Taxmann	Two copies	Paperback
13.	Indian Penal Code,1860 with latest amendments(Bare Act)	Universal	Three Copies	Paperback
14.	Psychology: The Study of Human Behaviour- Braj Kumar Mishra	PHI Learning Pvt. Ltd. New Delhi	Three Copies	Paper Back
15.	The Psychology Book (Big Ideas Simply explained)	D.K.	Three Volumes	Paper Back
16.	Code of Criminal Procedure (Bare Act)- Khastagir	Kamal Law House	Three Volumes	Hard Back

HIGH COURT, CALCUTTA
Mediation Centre
5, Council House Street, Ground Floor
Kolkata-700001

Tender Notice No. MED/MS/53(Tender)/2020 Dated 01/02/2020

NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from the registered sellers/Stores/suppliers/cooperative **Societies** for supplying the following articles in prescribed quantities for the official use at the Mediation Centre, High Court, Calcutta, 5, Council House Street, Ground Floor, Kolkata-700001.

Sealed quotations are to be submitted at the Office of the undersigned on or before the **12th February, 2020**.

The Mediation and Conciliation Committee, High Court, Calcutta, will not be responsible for any postal delay. Bids will be opened on **14th February, 2020 at 05:00 p.m. or soon thereafter** in the presence of the Tenderer(s) or authorised representative who wish to be present. For any query related to submission of proposal, applicant may contact to the undersigned at calhc.ms.mcc@gmail.com

Bids received after the due date and time will be summarily rejected.

The detailed specifications and terms and conditions are given hereinbelow.

Date : 01/02/2020

Sd/-
Member Secretary
Mediation and Conciliation Committee
High Court, Calcutta

Terms & Conditions

Sealed quotations are invited for supply of the following materials so as to reach the undersigned on or before the due date under the terms and conditions as stipulated below:-

1. **SUBMISSION OF TENDER :-** 1.1. Tenders should be sent in a sealed envelope. The envelope should be superscribed with notification number and date.
1.2. Tenders shall be addressed to The Member Secretary, Mediation and Conciliation Committee, High Court, Calcutta, 5, Council House Street, Ground Floor, Kolkata-700001.
1.3. The tenderers may at their discretion send the tenders by Registered Post Acknowledgement Due, but under no circumstances postal and transit delays shall be condoned in reckoning the tenders for consideration. Tenders received after the due date shall be rejected.
1.4. In the event of the date of opening being declared as closed holiday for the Institute, the next working day will be the opening day for tenders.
1.6. Tendere(s) must submit the photocopies of their trade license, registration certificate and/or copies of other related and relevant documents in support of their institution/concern/Society.
1.6. e-mailed tenders are also acceptable.
2. **VALIDITY OF TENDERS:-** 2.1. The tenders shall remain open for acceptance for a period of 90 days of opening of tenders or till such period upto which the extension of validity is agreed to mutually. This may please be stipulated clearly in the quotation.
2.2. All tenders without proper specifications where required, are liable to be rejected. It shall be in the interest of the tenderers that the offer is made in a complete shape for our consideration.
2.3. Quotation for each article should compulsorily conform to the prescribed specification or higher specification.

2.4 Delivery and installation of each of the article will be responsibility of the tenderer.

2.5 Quotation may be submitted separately and/or for each of the article specified hereinbelow and acceptance thereto may be for each of the article separately.

3. **QUANTITY DISCOUNTS/RATES:-** The Hon'ble Mediation and Conciliation Committee, High Court, Calcutta will be at liberty to accept quotations with higher rate(s) in deserving cases.

4. **TERMS OF PAYMENT:-** All payments against accepted offer(s) will be made on satisfactory supply of all the quoted items/books, by account payee cheque/ bank transfer through the State Legal Services Authority, West Bengal.

5. **RIGHT OF ACCEPTANCE:-** The Hon'ble Committee reserves the right to reject any or all the tenders or accept any tender or part thereof without assigning any reasons or giving explanation thereof.

Details of the books to be purchased
(All of latest available editions)

Sl. No.	Book details	Maker	Quantity to be supplied	Mode
1.	49 inch Smart LED FLAT screen full HD Colour TV	Panasonic FS630D	One unit	Purchase with at least 5 year maintenance service
2.	43 inch Smart LED FLAT screen full HD Colour TV	Panasonic FX600D	Three unit	Purchase with at least 5 year maintenance service
3.	Frost Free triple door 265 Litre Refrigerator	Whirlpool	One Unit	Purchase with at least 5 year maintenance service
4.	Oven-Toasters-Griller -28 Litre	Samsung/LG	One Unit	Purchase with at least 5 year maintenance service
5.	Tea/Coffee maker cum vending machine	Any leading brand	One Unit	Hire Purchase basis with at least 5 year maintenance service
6.	Induction Cooktop	Prestige 2.0	One Unit	Purchase with at least 5 year maintenance service
7.	Sony HT-IV300/M E12 Real 5.1ch Dolby Digital Home Theatre System	Sony	One Unit	Purchase with at least 5 year maintenance service and customised installation at the Mediation Centre, High Court, Calcutta
8.	Thirty seater Conference table (Wood cum steel make) with table speaker/mic system	Assembled leading brands	One Unit	Purchase with at least 5 year maintenance service and customised installation at the Mediation Centre, High Court, Calcutta
9.	Blue Ray DVD Player Set	LG BP 250	One Unit	Purchase with at least 5 year maintenance service and customised installation at the Mediation Centre, High Court, Calcutta