

# Calcutta High Court In The Circuit Bench At Jalpaiguri

## NOTICE

[PPC/CB/JPG/05/N/N.I.Q/18.09.2020]

Sealed quotations are invited from all willing suppliers with OEMs for the supply 2 (Two) numbers of High Speed Photocopier Machines for official use in the Circuit Bench of Calcutta High Court at Jalpaiguri.

### Specification as below.

- Copying process: Electrostatic laser copy, intermediate.
- Toner system: Simitri HD Polymerized Toner.
- Copy/print speed A4: Up to 30 ppm.
- 1<sup>st</sup> copy out time: 5.0 sec. or less.
- Warm-up time: 13 second-20 sec.
- Copy resolution: 600\*600 dpl.
- Gradation: 256 gradations.
- Multicopy: 1-9,999
- Original Format: A5-A3
- Magnification: 25-400%, auto-zooming.

*Bijan Haiton*

Date: 18.09.2020

Deputy Registrar,  
Circuit Bench of Calcutta High Court  
at Jalpaiguri

Deputy Registrar  
High Court At Calcutta  
Circuit Bench, Jalpaiguri

**(Contd.)**

## TERMS & CONDITIONS

- Quotations should be submitted along with a copy of PAN and GST registration addressed to the "Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri" on or before of 30.09.2020 between 11.30 a.m. to 4.30 p.m. on any working day and should be properly signed and stamp. The Hon'ble High Court will not take responsibility for delay, loss or non received quotation send by the post. The sealed envelopes will be opened on 01.10.2020 at 12 Noon.
- No quotation even 'if complete, irrespective of whether hand-delivered or sent by Post etc., will be received after 4:30 p.m. of 30.09.2020.

- Rates should be quoted taking into account the description, make, type, specification and quantity of the articles for which quotations have been invited.
- Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.
- Conditional quotation will not be considered.
- Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
- Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.
- This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. This Hon'ble court reserves the right to accept, change / modify or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.
- Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description / make / type / specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate.
- Rate per piece (or unit rate) exclusive of GST but inclusive of other charges etc should be quoted. GST should be charges in bills at current rate.
- Bidders should have Tender Specific Authorization from Original Equipment Manufacturer (OEM).
- Period of AMC should be for 1 (One) year at least and it will be renewed every year.