

IN THE HIGH COURT AT CALCUTTA

ORIGINAL SIDE

Notice Inviting Quotation

[No. COR./Web/ 56 /2021]

Quotations are invited in sealed envelope from all willing suppliers/firms/contractors on the following terms and conditions for the works as mentioned below for the various Departments on the Original Side of this Hon'ble Court. After inspection of the said works in the said Departments such quotation is to be submitted to the office of the undersigned by 4-30 p.m. on or before **25.01.2021**.

Sd/-

Deputy Registrar (Admn.), O.S.

Date :13.01.2021

A-List of Work

Pension Cell

One door of a steel almirah (big) is required to be repaired

A.R.(C.R.), Table No. 11

One lock of drawer and one lock of cabinet are required to be repaired

Company Matters Department

Sl. No.	Furniture	Nature of work
1.	13 nos. of Wooden Table	Required to be polished
2.	26 nos. of Wooden Chair	Required to be polished
3.	4 nos. of Wooden Tool	Required to be polished
4.	4 nos. of Wooden Almirah	Required to be polished
5.	4 nos. of Steel Almirah	Required to be painted
6.	One wall hanging mirror (length-1'10" and breadth- 1'6")	Supply of one new wall hanging mirror

A.R.(C.R.) Department

Two nos. of lock of drawers of table in Receiving and Despatch section is required to be repaired

Judges' Accounts Section

The door of one steel almirah is required to be repaired _

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B-TERMS & CONDITIONS.

1)Quotation should be submitted to The Deputy Registrar (Admn.), O.S. in a sealed envelope mentioning the NIQ number on or before **25.01.2021** (between 11-00 and 4-30 p.m.) and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post.

2)Rates should be quoted after thorough inspection of the repairing job as mentioned in the notice.

3)Rates quoted (both in figures and words) should be inclusive of all applicable charges along with G.ST. Any corrections in the rate is to be duly attested.

4)At the time of submission of quotation the concerned willing suppliers will have to submit copies of such documents as Trade License and/or PAN etc.

5)Conditional quotations will not be considered.

6)Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.

7)Canvassing on the part of a service provider submitting quotation will render its quotation liable to cancellation summarily.

8)This Hon'ble Court may award the contract to the willing suppliers whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. This Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.

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IN THE HIGH COURT AT CALCUTTA
ORIGINAL SIDE

Notice Inviting Quotation
[No. COR./Web/ 57 /2021]

Quotations are invited in sealed envelope from all willing suppliers on the following terms and conditions for supply of one Godrej make steel almirah (size 72inch x 18inch x 36inch with 4 shelves and 20 Gauge) for the chamber of the Ld. Registrar-in-Insolvency on the Original Side of this Hon'ble Court. After consultation with the said office/chamber such quotation is to be submitted to the office of the undersigned by 4-30 p.m. on or before **25.01.2021**.

Sd/-
Deputy Registrar (Admn.), O.S.

Date :13.01.2021

B-TERMS & CONDITIONS.

- 1)Quotation should be submitted to The Deputy Registrar (Admn.), O.S. in a sealed envelope mentioning the NIQ number on or before **25.01.2021** (between 11-00 and 4-30 p.m.) and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
- 2)Rates should be quoted taking into account the description, make, type, specification and quantity of the articles for which quotations have been invited.
- 3)Rates quoted (both in figures and words) should be inclusive of all applicable charges along with G.ST. Any corrections in the quotation is to be duly attested.
- 4)Willing suppliers submitting quotations should know that the articles supplied may have to be, if necessary, delivered to the different sections/offices of Original Side Establishment of the Hon'ble Court as per instruction of the Deputy Registrar (Admn.), High Court, O.S. Calcutta.
- 5)At the time of submission of quotation the concerned supplier will have to submit copies of such documents as Trade License and/or PAN etc.
- 6)Conditional quotations will not be considered.
- 7)Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.

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8)Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

9)This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. This Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.

10)Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description/make/type/specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate.

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ORIGINAL SIDE
Notice Inviting Quotation
[No. COR./Web/ 58 /2021]

Quotations are invited in sealed envelope from all willing suppliers on the following terms and conditions for supply of 15 numbers of Ledger Books containing 250 pages each with printing as per sample for the Central Filing Section on the Original Side of this Hon'ble Court. After inspection of the said Books such quotation is to be submitted to the office of the undersigned by 4-30 p.m. on or before **25.01.2021**.

Sd/-
Deputy Registrar (Admn.), O.S.

Date :13.01.2021

B-TERMS & CONDITIONS.

- 1)Quotation should be submitted to The Deputy Registrar (Admn.), O.S. in a sealed envelope mentioning the NIQ number on or before **25.01.2021** (between 11-00 and 4-30 p.m.) and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post.
- 2)Rates should be quoted taking into account the description, make, type, specification and quantity of the articles for which quotations have been invited.
- 3)Rates quoted (both in figures and words) should be inclusive of all applicable charges along with G.ST. Any corrections in the quotation is to be duly attested.
- 4)Willing suppliers submitting quotations should know that the articles supplied may have to be, if necessary, delivered to the different sections/offices of Original Side Establishment of the Hon'ble Court as per instruction of the Joint Registrar (Admn.), High Court, O.S. Calcutta.
- 5)At the time of submission of quotation the concerned supplier will have to submit copies of such documents as Trade License and/or PAN etc.
- 6)Conditional quotations will not be considered.
- 7)Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.

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8)Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

9)This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. This Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.

10)Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description/make/type/specifications provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate.

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Notice Inviting Quotation
[No. COR./Web/ 59 /2021]

Quotations are invited in sealed envelope from all willing suppliers on the following terms and conditions for binding of Ledger books in various Department on the Original Side of this Hon'ble Court. After inspection of the said books in the said Departments such quotation is to be submitted to the office of the undersigned by 4-30 p.m. on or before **25.01.2021**.

Sd/-
Deputy Registrar (Admn.), O.S.

Date :13.01.2021

A-List of Work

Accounts Department

3(Three) numbers of Ledger Books are required to be bound

Office of the Ld. Master & Official Referee

8(Eight) numbers of Register and Exigent Ledger Books are required to be bound

Current Record Department

30(Thirty) numbers of Ledger Books are required to be bound

B-TERMS & CONDITIONS.

1)Quotation should be submitted to The Deputy Registrar (Admn.), O.S. in a sealed envelope on or before **25.01.2021** (between 11-00 and 4-30 p.m.) and should be properly signed and stamped. The Hon'ble Court will not take any responsibility for delay, loss or non-receipt of quotations sent by post.

2)Rates should be quoted taking into account the description, make, type, specification and nature of the work for which quotations have been invited.

3) Rates quoted (both in figures and words) should be inclusive of all applicable charges along with G.ST. Any corrections in the rate is to be duly attested.

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4)Willing suppliers submitting quotations should know that the articles supplied may have to be, if necessary, delivered to the different sections/offices of Original Side Establishment of the Hon'ble Court as per instruction of the Deputy Registrar (Admn.), High Court, O.S. Calcutta.

5) At the time of submission of quotation the concerned willing suppliers will have to submit copies of such documents as Trade License and/or PAN etc.

6)Conditional quotations will not be considered.

7)Willing suppliers submitting quotations should specify the address of its office and its Phone/Mobile number (and other contact numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.

8)Canvassing on the part of a supplier submitting quotation will render its quotation liable to cancellation summarily.

9)This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. This Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.

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