

Calcutta High Court In The Circuit Bench At Jalpaiguri

NOTICE INVITING QUOTATION

[PPC/CB/JPG/05/N/N.I.Q/23.03.2023]

Sealed Quotations are invited from all willing suppliers (preferably Jalpaiguri district) for supply and installation of the items stated below:-

- (i) Matrix Eternity GE twt/trunk Card 08 line**
- (ii) Matrix Eternity sarvam EXP 4 license**
- (iii) Matrix PPM 4 lightening protection**

For office use of all Departments in the Circuit Bench of Calcutta High Court at Jalpaiguri, following the terms and conditions appearing hereunder on or before 30.03.2023. ***The Rate should be valid till 31st March, 2024 from the date of approval.***

Date: 23.03.2023

Sd/-
Deputy Registrar,
Circuit Bench of Calcutta High Court
at Jalpaiguri

TERMS & CONDITIONS

- a) Quotations should be submitted along with a copy of PAN and GST registration addressed to the "Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri, (Near-Jalpaiguri Town Railway Station), Post & Dist-Jalpaiguri, Pin-735101" on or before **4 p.m of 30.03.2023**. All quotation in sealed envelope must be dropped in the Drop Box installed in the Annxe Building, Circuit Bench, Jalpaiguri. No quotation, even if complete, irrespective of whether hand delivered or sent by post etc., will not be received after 4 p.m. of 30.03.2023. The sealed envelopes will be opened on 31.03.2023 at 2 p.m.
- Rates should be quoted taking into account the description, make, type, specification and quantity of the articles for which quotations have been invited.
 - **Rates quoted should be inclusive of all applicable charges, taxes, duties and levies.**
 - If the quotation of any supplier, who is not enlisted with this Hon'ble Court, is selected, the concerned supplier may have to submit copies of such documents as Trade License and/or PAN etc. as and when the Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri may direct.

- Conditional quotations will not be considered.
- Willing supplier submitting quotation should specify the address of its office and its Phone/Mobile number (and other contract numbers e.g. Fax, if available) for the purpose of quick communication in the event of urgency.
- Canvassing on the part of a supplier submitting quotation will render to cancellation of his quotation.
- This Hon'ble Court may award the contract to the supplier whose quotation has been determined to be substantially responsive and who has quoted the lowest evaluated price. However, the Hon'ble Court is not bound to accept the lowest bid. The Hon'ble Court reserves the right to accept or reject any or all quotations and to cancel the process at any time prior to the award of contract for any reason whatsoever.
- Willing suppliers submitting quotations should know that the articles supplied may have to be delivered to the office of Circuit Bench of Calcutta High Court at Jalpaiguri as per instruction of the Deputy Registrar, Circuit Bench of Calcutta High Court at Jalpaiguri.
- Upon selection of quotation, concerned supplier would have to supply articles strictly according to the description / make / type / specification provided in the instant notice. In case of any deviation from this and any default regarding this on the part of a selected supplier, the administration of this Hon'ble Court may take any or all such actions against the supplier as it may consider appropriate and/or reject the tender without ascribing any reason and without further reference to the supplier.
- The Hon'ble Court may cancel/reject the whole tender process at any time by the order of the authority and without showing any reason of such cancellation / rejection.