

**GENERAL INSTRUCTIONS FOR CANDIDATES APPEARING  
FOR THE SECOND PHASE OF THE STENOGRAPHER  
RECRUITMENT EXAMINATION, 2017**

1. The second phase examination will be confined to questions on General English and typing test.
2. Candidates need to bring typewriters at the examination hall for the Part-II examination .
3. Candidates are to bring both the admit cards as issued by this office i.e. admit card for Part-I and for Part-II and Part-III examinations positively.
4. No candidates will be allowed to enter the examination hall and sit for the examination without a valid admit card.
5. Candidates who do not receive the admit cards for the second phase examination by 17.09.2019 will need to contact the Office of the District Judge, Purba Medinipur for issuance of duplicate admit cards on 19.09.2019, 20.09.2019 and 21.09.2019. Such candidates are to bring the admit card issued for the first phase examination without which no duplicate admit card will be issued.
6. Candidates to keep all their belongings outside the examination hall including mobile phones and all electronic gadgets.
7. If any mobile phone or electronic gadget is found in the possession of any candidate in the examination hall he is liable to be disqualified on the spot.
8. No candidate will be allowed to leave the examination hall before completion of 1 hour from the scheduled time of commencement of the examination.
9. Candidates are directed to hand over the question booklets along with the answer scripts to the invigilator concerned before leaving the examination hall.
10. The results of the 2<sup>nd</sup> phase examination will be available in the Official Website of the District Judgeship <https://districts.ecourts.gov.in/east-medinipur>.

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11. Candidates are to bring newly issued admit card after pasting two recent self-attested passport size photo on the spaces provided on the admit card.
12. Candidates are also to bring one valid Government photo identity card proof likely Epic Card, Aadhaar Card, driving licence etc.
13. Candidates are to write the answers by ball pen only (black/blue). The question booklets will contain paper seal. Questions booklets would be distributed among the candidates, but, not before 15 minutes of the commencement of the examination.
14. The answers to the questions are to be given by the candidates in question sheets in the appropriate spaces provided for giving answer.
15. Candidates would not write their Name/Roll number and put signature/special mark on any part of the Booklet except in the space provided in the booklet for such purpose otherwise, applicants would render themselves liable for disqualification.
16. Candidates are to write their names, roll numbers and put their signatures only on the spaces provided in their respective question booklets in the respective spaces.
17. Candidates are to open the 'Paper Seal' of the 'Question Booklets' sharp at 11 a.m.
18. Candidates would not be allowed to carry any paper with him/her except Admit Card or duplicate admit Card.
19. Examination will be started at 11 a.m. and no candidate would be permitted to start answering before 11 a.m.
20. Candidates are to write legibly without overwriting the answers.
21. In case of loss of admit cards or duplicate admit cards, candidates would have to bring with him or her GD

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entry number of local police station as regards loss of such card, recent coloured passport size photograph and all original testimonials and his or her admission to the examination centre would be at the discretion of Recruitment Committee, Purba Medinipur.

22. If any applicant is found involved in any corrupt practice or malpractice during the examination, he or she would be expelled from the examination centre and his or her candidature would be cancelled.
23. During examination, no applicant would be allowed to communicate with any other applicant.
24. Any deviation from the above instruction by any applicant would be viewed seriously which may end up in cancellation of candidature of applicant.

Dated : 21.08.2019.



Chairman,  
District Recruitment Committee,  
Purba Medinipur.