

**IN THE HIGH COURT AT CALCUTTA**  
*Appellate Side*

**NOTICE INVITING BIDS**  
[PPC/AUC/03/14-15]

**Sealed Bids** are invited from all interested firms/companies/co-operative society(s)/societies/trusts/individuals etc. for auction of such articles etc. (on 'as is, where is' basis) the detailed list of which is provided at Annexure-A to the instant Notice.

Willing bidders shall have to collect '**AUCTION BID KIT**' from the office of the undersigned on **16.02.2015, 17.02.2015, 18.02.2015 (2 P.M. to 4 P.M.)**, after depositing **Rs.500/-** (Rupees Five Hundred only) in cash with the Cashier, A.S. on **16.02.2015, 17.02.2015, 18.02.2015 (12 P.M. to 2 P.M.)**. No such '**AUCTION BID KIT**' will be issued after **18.02.2015**.

Willing bidders may, after obtaining prior permission of the undersigned, inspect the said listed articles etc. on any working day during the period **18.02.2015 – 21.02.2015 (12 p.m. to 01.30 p.m.)**.

The Reserved Aggregate Base Price of the listed articles under Auction is **Rs.4,39,300.60/-** (Rupees Four Lakhs Thirty Nine Thousand Three Hundred and Paise Sixty only).

Before submitting written Bids, willing bidders must read the Terms & Conditions of the present Notice carefully. Submission of Bids will be construed as their acceptance of all such Terms & Conditions.

The last date for submission of written Bids is **25.02.2015**.

Such Bids, which are incomplete and/or in violation of any of the Terms & Conditions laid down herein, will be summarily rejected.

Sd/-  
**Joint Registrar (Gen. Admn.-II), A.S.**

**TERMS & CONDITIONS**

**A. COLLECTION OF 'AUCTION BID KITS' :** 'AUCTION BID KIT', containing:

- [a] BID FORM,
- [b] Application Form for Inspection
- [c] Introduction of Bidder
- [d] Enclosure-Checklist and
- [e] Application Envelope, must be collected from the office of Joint Registrar (Gen. Admn.-II), A.S. on **16.02.2015, 17.02.2015, 18.02.2015 (2 P.M. to 4 P.M.)**, after depositing **Rs.500/-** (Rupees Five Hundred only) in cash with the Cashier, A.S. on **16.02.2015, 17.02.2015, 18.02.2015 (12 P.M. to 2 P.M.)** and while collecting such 'AUCTION BID KIT', collectors must acknowledge receipt by putting their signatures and stamp/seal on a Register meant for the purpose.

**B. ELIGIBILITY CONDITION :** Only such willing participants who have :

- [i] PAN,
- [ii] I.T. RETURN for F.Y. 2013-2014,
- [iii] **Minimum Average Net Annual Income of Rs.3, 00,000/- (Rupees Three Lakhs only) during F.Y. 2012-2013 and F.Y. 2013-2014**, will be eligible to apply. **In case of detection of any participant's ineligibility during the process of determination of highest bid, his/her/its Bid will be summarily rejected even if the said Bid is the highest.**

**C. INSPECTION OF ARTICLES :** Willing bidders shall have to submit the '**Application Form for Inspection**', to be provided with the 'AUCTION BID KIT', duly filled up, in the office of Joint Registrar (Gen. Admn-II), A.S., who will grant permission for such inspection. **During inspection of articles, willing participants may take photographs of the listed articles.** After actual inspection of the articles, Bidders will be required to obtain a **Certification** to the effect from **Deputy Registrar (Court Management), A.S.** and submit the said Certification in ORIGINAL along with its written Bid.

D. **SUBMISSION OF BIDS:** Bids should be dropped in the Drop Box in the office of Deputy Registrar (Accounts), A.S.

E. **LAST DATE:** No bids, irrespective of whether submitted by hand or sent by post/courier, will be accepted after 16-00 hours of **25.02.2015**.

F. **OPENING OF BIDS:** Bids will be taken out of the Drop Box and opened jointly by Joint Registrar (General Administration), A.S. and Joint Registrar (General Administration-II), A.S., in presence of Ld. Registrar General. Any subsequent communication to the interested parties regarding the instant process shall be made by publication of Notice to the effect in this Hon'ble Court's Notice Boards.

G. **GENERAL :**

i. Bids must be submitted in the Envelope that will be provided with 'AUCTION BID KIT' in sealed-condition (**'gala'-sealed, not merely stapled, or pasted, or closed with adhesive-tapes**), without any visible mark of identification of the Bidder on the said envelope. **Any deviation from this, or violation of this, will render summary rejection of the concerned Bid.**

ii. Willing bidders submitting Bids must properly fill up the Bid Form, Introduction of the Bidder and Enclosure-Checklist completely and **must not leave any space/table blank.**

iii. **Bidders must Bid for all the listed articles. No bidding of selected articles will be allowed and entertained.**

iv. Bids must be valid for **3 (three) months** from the date of the instant Notice.

v. Canvassing on the part of any participant will render cancellation of its Bid.

vi. Competent Authority of this Hon'ble Court may cancel the process, in whole or in part, without ascribing any reason whatsoever.

vii. No carrying/handling/transportation/inspection charges etc. will be borne by this Hon'ble Court.

viii. Any deviation from, and/or violation of, the conditions herein will render summary disqualification of the Bidder and complete rejection of his/her/its Bid.

H. **TAKING POSSESSION OF ARTICLES UNDER AUCTION :**

i. The Administration of this Hon'ble Court may engage in post-Bid negotiations with selected Bidder(s),

ii. The Administration of this Hon'ble Court will intimate, in writing, to the selected Bidder after final selection and determination of approvable Bid Amount. In all cases, the selected Bidder will have to deposit the Approved Bid Amount in Cash or in the form of Demand Draft (payable at Kolkata) in favour of 'Registrar General, High Court, Calcutta' with the Cashier, A.S. within 5 (five) days of receipt of such intimation, and take possession of / take away the articles under Auction within 3 (three) working days thereafter.

iii. In case of failure to take away such articles within such specified time, the Administration of the Hon'ble Court may offer and/or award possession of the articles under Auction to the next highest Bidder.

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