

**IN THE HIGH COURT AT CALCUTTA
APPELATE SIDE**

**NOTICE INVITING QUOTATION
No-CMP/03/2014-15]**

Sealed Quotations, strictly in the format prescribed at **Annexure 'A'** to the instant Notice, are invited from reputed Dealers/Sub-Dealers/Stockists/Distributors with adequate experience of supplying Desktop Computers / Laptop Computers to Government offices/Courts/Public Sector Undertakings/ Nationalised Banks etc.

Willing participants shall quote unit rate (inclusive of all taxes, charges etc.) of the listed articles (terms and minimum required specifications at Annexure-A), keeping in mind that such listed articles may be supplied and/or installed **to any District Headquarter in the State of West Bengal within 29.03.2015.**

Willing participants must also carefully read the Terms & Conditions of the instant Notice carefully and must strictly adhere to those. Submission of Quotation by any participant shall be construed its acceptance of all such Terms & Conditions.

Quotations must be submitted within **12 noon of 25.03.2015.**

Date: 20.03.2015

Sd/-
Assistant Registrar – VI, A.S

TERMS & CONDITIONS

1. Quotations must be submitted in **sealed envelope ('gala'-sealed, not merely stapled, or pasted, or closed with adhesive tape)** superscribed 'PPC/____' and should be dropped at the Quotation Box in the Chamber of Assistant Registrar-VI.
2. The **Last Date** for submission of Quotations in **25.03.2015 (12 noon)**. No Quotations, whether hand-delivered or sent by courier/post etc, will be received after 12 noon of 25.03.2015.
3. The participants must furnish adequate and satisfactory proof of experience in supplying Desktop Computers / Laptop Computers to Government Offices/Courts/P.S.U.s/ Nationalised Banks etc.
4. All participants **must enclose copies of PAN Card** along with their Quotation.
5. Willing participants shall quote rate per unit (inclusive of all taxes, charges etc.) of the listed articles, keeping in mind that such listed articles, in such quantities as the Hon'ble Court may deem necessary, may be supplied **to any District Headquarter in the State of West Bengal within 29.03.2015.**
6. **For the sake of official convenience, the Hon'ble Court may issue Purchase Order in favour of such participant who has quoted the lowest Total Cost.**
7. Canvassing, in any form, will render disqualification.
8. Address and Contact Number(s) of the participants must be clearly mentioned in the Quotation.
9. The Competent Authority of this Hon'ble Court may cancel the process at any time without ascribing any reason whatsoever.
10. Further, the Hon'ble Court is not bound to accept the lowest quote, and may award contract to any such participant whose offer will reasonably be held to be substantially responsive. In case the Hon'ble Court deems it necessary to publish any communiqué in this regard, the same shall be notified in the Notice Boards of the A.S Establishment.

ANNEXURE – A

Format of Quotation {Ref: N.I.Q No. _____}

Name of the Participant: _____

Address: _____

Contact Numbers: (Office) _____ (Fax) _____ (Mobile) _____

PAN of the Applicant (*enclose copy of PAN Card*) : _____

ARTICLE *	MINIMUM REQUIRED SPECIFICATION (minimum 2 years' On-Site Warranty Preferred) Brochure(s) of offered Brands must be submitted with Quotation	Rate per Unit (inclusive of all taxes, charges etc.) AND Offered Brand AND Period of Warranty
Desktop Computer	<ul style="list-style-type: none"> ⌚ Core i7 4770 3.4Ghz Processor ⌚ Windows 8 ⌚ 500GB HDD @ 7200rpm ⌚ 4 GB DDR RAM ⌚ 18" LED Monitor ⌚ USB Keyboard & Optical Mouse ⌚ 6 USB Ports and 2 of 3.0 ⌚ DVD Writer ⌚ 10/100/1000 Networking Facility ⌚ 280W SMPS ⌚ Administrative Password Facility 	Rate: Rs _____ Brand Offered: _____ Period of On-Site Warranty: _____ years
Multi-function Printer-cum-Scanner	<ul style="list-style-type: none"> ⌚ Scan (Flatbed, Colour), Copy, Print Features ⌚ Minimum 16MB Internal memory ⌚ Monochrome Output with 2-line Display ⌚ Resolution: 2400 x 600 dpi ⌚ Standard Tray 60-105 GSM ⌚ Manual Feed Slot of Paper Sizes A4,Letter, Legal, Executive, Folio ⌚ 100-sheet Output Tray capacity ⌚ OS: Windows XP, Windows 7,8, Vista, ⌚ USB 2.0 support ⌚ 18ppm Mono Print Speed with Minimum 4,500 pages (A4) duty-cycle 	Rate: Rs _____ Brand Offered: _____ Period of On-Site Warranty: _____ years
Laptop Computer	<ul style="list-style-type: none"> ⌚ Intel Corei3 Processor (1.7Ghz) ⌚ 4GB RAM ⌚ 500GB HDD ⌚ 15.6" Screen ⌚ Windows 8 ⌚ Intel HD Graphics 	Rate: Rs _____ Brand Offered: _____ Period of On-Site Warranty: _____ years

- ② Integrated 10/100 Network Interface
- ② Weight 4 kg or less
- ② With Laptop Carrybag and other accessories

Total Cost : Rs _____/-
(Rupees _____ only)

(SIGNATURE WITH DATE AND SEAL)