THE HIGH COURT AT CALCUTTA
Appellate Side

N O T I C E

[PPC/31/13-14/DR(A/C)]

All willing and otherwise eligible companies/firms/societies/co-operative societies are requested to quote rates of different stationery and miscellaneous articles to be supplied as per the approved Agreement, list of which will be provided, in sealed envelopes, on the basis of and following the under-mentioned 'Terms & Conditions', within 4.2.14.

Sd/-

28.1.2014 ***The VIth Assistant Registrar, A.S***

TERMS & CONDITIONS

A. The following will be considered eligible for submission of Quotations:
   1. All enlisted companies/firms etc. of the A.S of this Hon'ble Court.
   2. M/S Calcutta Wholesale Consumers' Co-Operative Society Limited.
   3. Authorised Dealers & Authorised Sub-Dealers of the listed articles.
   4. Companies/Firms etc. which, though not enlisted, have supplied articles to this Hon'ble Court during the current Financial Year.

B. Before submitting Quotations, interested and otherwise eligible participants must collect (a) Quotation Form (blank) (b) Sample of filled up Quotation Form (c) List of Articles and (d) Draft Agreement, free of cost, from the office of The VIth Assistant Registrar, A.S on 28.1.14, 29.1.14, 30.1.14 & 31.1.14 between 11-00 hours and 16-00 hours. During collection of such necessary Forms and documents etc., collector(s) would have to acknowledge receipt of those by putting endorsement, along with company's/firm's stamp/seal, on 'Receipts Register'. No such Forms etc. shall be issued after 16-00 hours of 31.1.14.

C. Quotations (here, duly filled up Quotation Forms strictly), along with such mandatory enclosures as indicated in the Quotation Form, should be submitted in maximum 12" x 6" envelope in sealed condition (sealed with shellac, not merely pasted, or stapled, or closed with adhesive-tapes) within 4.2.14 (11-00 hours – 16-00 hours). Quotations should be dropped in the 'Quotation Box' in the office of The VIth Assistant Registrar. No Quotation, even if it is sent by Post, will be entertained after 16-00 hours of 4.2.14.

D. The following Quotations shall be summarily rejected:
   1. Quotations submitted by such participants who have not collected the documents properly within the stipulated period.
   2. Quotations, irrespective of whether hand-delivered or sent by post, received after 16-00 hours of 4.2.14.
   3. Quotations which do not conform to the 'Terms & Conditions' contained herein.
   4. Quotations without the necessary enclosures and/or supporting documents.
   5. Quotations of such participants who are reasonably believed to have supplied counterfeit articles and/or articles of inferior quality and of those who may reasonably be held as delinquent suppliers.

E. Submission of Quotation will be construed and participants' acceptance of all the 'Terms & Conditions' contained herein, as well as the Clauses of the draft-Agreement provided to them.

F. The Hon'ble Court reserves the right to accept or reject any Quotation, and/or to cancel this process at any point of time within ascribing any reason whatsoever.

G. The Hon'ble Court is not bound to accept the lowest rates.

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